Messy Family Fun Club: Safeguarding Policy Statement

1 The only unaccompanied children at the Messy Family Fun Club will be team members under the age of 18 who will complete permission forms beforehand.

2 All other children will be accompanied by an adult or adults and will remain the responsibility of these adults for the duration of the Messy Family Fun Club.

3 All team members will be briefed beforehand on appropriate behaviour with the adults and children attending and on safety issues.

4 All helpers above the age of 16 who are helping for the majority of the week will have appropriate DBS clearance as recommended by the denomination. The risks pertaining to the visiting activity leaders who only attend occasional sessions have been weighed and the core team has decided that it is not necessary for them to have DBS checks carried out.

5 Open doors: the team will be alert to the dangers of children going outside. Parents are responsible for their own children and will be reminded of this every day. The whole Messy Family Fun Club will be reminded daily of the basic rules: stay where your parent can see you; stay in the building unless you have told your parent; don’t go anywhere without a grown-up.

6 Fire: a fire safety officer will be appointed and all members will be made aware of the procedure for safe evacuation if there should be a fire.

7 Injury: a first aider will be appointed and a full first aid kit will be to hand. Activity helpers will make families aware of any risks involved—for example, small items to swallow, allergies, sharp blades. Running will be prohibited except for the sport activity. Accidents will be recorded.

Do

* Sign in at start of session and out at the end. Let know if you need to leave before the end.
* Take the initiative.
* If you have any concerns of any sort, report in confidence to . If you have concerns about  
   , report to .
* If children are behaving inappropriately, speak to their parent in the first instance unless the behaviour is immediately dangerous.
* Work in an open environment with no secrets.
* Treat all with respect.
* Put others’ welfare first.
* Be positive, encouraging and enthusiastic.
* Be a great role model.

Don’t

* Take photos with people in them.
* Spend any time alone with anyone away from others.
* Use mobile phones.
* Engage in rough/inappropriate horseplay.
* Mutter / grumble / complain / gossip about any concerns, and don’t listen to grumbles, mutters or gossip; build each other up instead.
* Touch inappropriately.
* Share details of your phone number, personal Facebook page or similar or invite anyone to your home without checking with the leader.
* Allow anyone to use inappropriate language unchallenged.
* Share the toilet with anyone.
* Do anything for anyone that they can do for themselves.

Timings

* 8.30–9.15: Team arrive and prepare
* 9.15: Team prayer
* 10.00: Welcome chill time with filler activity
* 10.10: Short get-together
* 10.20: Fun activities with Bible theme
* 11.00: Coffee break
* 11.10: Extreme family skills
* 11.45: Short celebration
* 12.00: Lunch

Information for team members

Leader’s mobile number:

Fire safety officer:

First aider: